

**Request for Registration of Interest**

**Indonesia-Aotearoa New Zealand Geothermal Energy Programme / Kegiatan Program Kerjasama Panas Bumi Indonesia-Aotearoa (PINZ)**

**Panel for the supply of Geothermal Expertise for New Zealand Ministry of Foreign Affairs & Trade PINZ Programme**

**Structure of Invitation**

Part A – ROI Process Guidelines & Key Details

Part B – Response

Part B – Response

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| Supplier Details | |
| Trading Name | <insert name> |
| Registered Name | <insert name> |
| NZBN (or equivalent) | <insert number> |
| Address of registered office | <insert address> |
| Type of entity (e.g. company, trust, partnership, sole trader, other) | <insert entity> |
| Key Personnel (e.g. director, chief executive officer, principal of business etc.) | <insert names and positions> |
| Telephone | <insert phone number> |
| Website | <insert URL> |
| Contact Person | <insert name> |
| Position | <insert position> |
| Address | <insert address> |
| Postal address (if different to above) | <insert address> |
| Email | <insert email address> |
| Telephone | <insert phone number> |

| Procurement Details | | | | | |
| --- | --- | --- | --- | --- | --- |
| Response Against Evaluation Criteria | | | | | |
| Criteria 1 | | **10 Points** | **Cultural alignment and affinity to Aotearoa-New Zealand** | | |
| In 1,000 words or less, demonstrate your ability (of your organisation, plus any proposed sub-contractors) to effectively represent Aotearoa-New Zealand through PINZ, including (but not limited to):   1. Your knowledge and experience of Aotearoa-New Zealand’s own domestic geothermal journey, if any, that could include personal links and experience in Aotearoa-New Zealand. 2. Your understanding of what is unique about Aotearoa-New Zealand and how we partner / manager international relationships, including in Indonesia 3. Your ability to identify and highlight opportunities to strengthen links between Aotearoa-New Zealand and our Indonesian partners. 4. any relevant Ao-NZ GE organisations you have existing relationships with or have worked with in the past. | | | | [insert response here or in attachment] | |
| Criteria 2 | | **20 Points** | **In-depth expertise and experience from the Ao-NZ GE sector relevant to implementation of the PINZ Components. This may include any individuals and companies who have strong links to and experience in the Ao-NZ GE sector** | | |
| Describe your expertise and experience from the Ao-NZ GE sector relevant to implementation of the PINZ Components you are interested in doing work for. Include information about:   1. any relevant Ao-NZ GE organisations you have existing relationships with or have worked with in the past. 2. any Ao-NZ GE organisations you are familiar with and may be interested to work with to deliver the Services. | | | | [insert response here or in attachment] | |
| [insert response here or in attachment] | | | | |
| Criteria 3 | | **40 Points** | **Experience, expertise and capability** | | |
| In 2,000 words or less, demonstrate your knowledge, experience and capability to deliver tasks within one or more of the PINZ Components, including:   1. Provide at least two examples of current or recent experience. 2. Nominate the people who will provide the Services, including providing CVs (two pages maximum - not included in the page limit) for all personnel. 3. Provide examples of current or recent experience that demonstrates your ability to effectively manage stakeholder relationships.   *Please note:* the following would be an advantageous but is not required:   * Development experience / familiarity with International Development Cooperation (IDC); and * Experience relevant to Indonesia’s GE or energy sector. * Current or recent experience that demonstrates understanding and application of Gender Equity and Social Inclusion principles and approaches to mainstreaming. [[1]](#footnote-2) | | | | [insert response here or in attachment] | |
| Criteria 4 | **30 Points** | **Pricing** | | | |
| Respondents must provide a breakdown of indicative costs for the expertise they provide to PINZ and the PINZ Components they expect to bid for, including:   1. fees (including any fixed fees and a rate card per job level) for staff and personnel, including subcontracted staff; and 2. rates for all anticipated chargeable time inputs for all levels of expertise/specialisation, inclusive of all overhead costs and taxes other than NZ GST. | | | | [insert response here or in attachment] | |

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| References | |
| Please provide up to three references that may be contacted in relation to Registration of Interest | |
| Name | **Contact Details** |
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I/We declare that

a) the Conditions of the ROI Process are agreed; and

b) the information and particulars provided as part of this ROI are accurate and correct.

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| *Dated:* |  |

|  |  |
| --- | --- |
| Supplier | |
| Signature |  |
| \*Print name and office held |  |

|  |  |
| --- | --- |
| Witness | |
| Signature |  |
| \*Print name and office held |  |

\*Use BLOCK LETTERS

1. For more information see here: <https://www.mfat.govt.nz/assets/Peace-Rights-and-Security/International-security/Gender-Action-Plan-2021-2025.pdf> (and when finalised/approved we can include the PINZ specific GSI Action Plan). [↑](#footnote-ref-2)